

## OVERVIEW & SCRUTINY IMPACT OF SCRUTINY SUB-COMMITTEE (ISSC) 25 APRIL 2018

### ISSC REPORT: Hertfordshire Safeguarding Adults Board (HSAB Topic Group)

| RECOMMENDATION   | EXECUTIVE RESPONSE   | IMPACT OF ACTIONS TAKEN e.g. new strategy, X residents engaged, practise changes, planned stakeholder discussions, partnerships/stakeholders have issues on agenda, service development <b>and dates</b>   | <b>COMPLETED</b><br>(do not input 'ongoing' in this column) <b>and dates</b> |
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| 2.1 That at the next joint safeguarding boards meeting there is an agenda item to establish how joint training can be overseen by each board of respective partner agencies. (3.7, 4.2, 4.3) | <p>There is a real commitment across the Boards and service areas for joint training to be embedded whenever possible. This is evidenced through the meetings that have already taken place. This will be further embedded at the next joint Board which is taking place on 23<sup>rd</sup> March 2018. Details of further actions to support this are below;</p> <ol style="list-style-type: none"> <li>1. HSAB Learning and Development sub-group chair attended HSCB (Hertfordshire Safeguarding Children Board) L&amp;D (learning and development) group in November 2017. Discussions were held around joint initiatives between the Boards.</li> <li>2. The session particularly identified safeguarding for managers (induction) as a key area for taking a joint approach. This will incorporate self-neglect.</li> <li>3. Training has been commissioned for</li> </ol> | <p>The joint board is set for 23<sup>rd</sup> March 2018. The agenda includes an item on joint training and other joint priorities.</p> <p>The chairs of the HSAB and HSCB learning and development sub-groups and the business managers met in January 2018. The following decisions were made:</p> <ol style="list-style-type: none"> <li>a) There will be joint course safeguarding for managers. The content of the course is now being developed as are trainers, which will be sought from the partnership. It is proposed that this course will commence in late 2018 (third quarter of the year).</li> <li>b) A multi-agency training package has been developed and training has now commenced. Courses on Adult Safeguarding Awareness, Fire Safety and Modern Slavery are all taking place in March 2018 and a full set of courses have been agreed for 2018-19.</li> </ol> | <b>YES</b>   |

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|  | <p>multi-agency partners which is due to start January 2018.</p> <ol style="list-style-type: none"> <li>4. The Chairs and Business Managers are meeting again prior to the Joint Board to firm up ideas which will be presented to partners during the March Board.</li> <li>5. HSAB are now capturing data from other sources:</li> <li>6. HCT dashboards</li> <li>7. Police Domestic Abuse Data<br/>HSAB performance sub-group will continue to develop analysis and sources during the coming year. Data will be shared with HSCB to inform future priorities.</li> <li>8. Joint adult and children's housing conference took place in November where self-neglect was the main topic.</li> <li>9. Joint board planned for March 2018 where joint priorities have been identified including self-neglect and domestic abuse. Data from both boards will be presented and discussed at the meeting where joint priorities will be identified.</li> <li>10. New policy 'see the adult, see the child' has been developed jointly across the two boards.</li> </ol> | <p><b><u>Data</u></b></p> <ol style="list-style-type: none"> <li>a) The HSAB now has access to the HCT dashboards and police data as well as the general Hertfordshire County Council (HCC) / Herts Partnership Foundation Trust (HPFT) data on safeguarding concerns and enquiries.</li> <li>b) The performance sub-group have taken a new approach to data analysis by providing the Board with a set of information where it has been identified that there are challenges or areas of good practice so that Board members can have an informed discussion.</li> <li>c) The Joint Board has agenda items on domestic abuse, 0-25 service, Prevent and County Lines. All these items have an impact on both Boards agendas and priorities for 2018-19.</li> <li>d) The chairs of both the HSAB and HSCB have attended a meeting where it has been agreed that the CCSU (County Community Safety Unit) will be providing strategic needs assessments which will be covering both boards to allow for the crossover of information</li> </ol> |  |
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|   | <p>11. Joint work has started regarding the hard to reach community regarding joined up working and procedure.</p> <p>12. Joint working protocol is in the process of being developed regarding self-neglect and adults making unwise decisions. This will include the HSCB.</p> <p>13. Joint HSAB and HSCB conference to take place 2018, which include joint priorities.</p> | <p>and business planning. This includes County lines, Cuckooing and knife crime which is having an impact across both boards.</p> <p>A joint policy on 'See the Adult, See the Child' is being presented for sign off by both Boards on 23rd March. This will then be disseminated across both partnerships</p> <p>The joint board on 23rd March contains an update on joint priorities: work stream on traveller community and other hard to reach communities. This includes gaining assurance from partners around staff competence on working with this group, a joint training initiative 'difficult conversations' for both children's and adult services' staff that will cover working with diverse groups including the traveller community (the course is currently being developed).</p> <p>The guidance on working with Self-Neglect has been passed by the HSAB Policy and Procedure sub-group. It will now be presented to Board and it is planned that there will be a County wide launch in September 2018.</p> <p>Themes for joint conference or forums will be identified by the joint Learning and Development sub-group leads.</p> |            |
| 2.2 That at the next joint safeguarding board meeting there is an agenda item to develop protocols for data sharing | There is again a clear commitment from both boards to share data. This will be further highlighted at the next Joint Board on 23 <sup>rd</sup> March 2018.   | The Business Unit holds information on performance reports by both boards. One person has been identified to administer both the HSAB and HSCB performance sub-groups, which enables sharing of information, challenges and  | <b>YES</b> |

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| between the boards.<br>(3.20, 4.3)  | Both Boards work within a performance framework in order to share learning; this is supported by data and also outcomes from SARs (safeguarding adults reviews), SCRs (serious case reviews) and DHRs domestic homicide reviews). There is already a joint protocol in place with regard to the process of these reviews.<br><br>The Business Unit will coordinate the sharing of data reports received by both Boards to ensure there is oversight | priorities to now be more streamlined.   |            |
| 2.3 That the HSAB prioritise signing up the remaining six districts to fully enact the hoarding protocol.<br>(3.9, 3.10, 3.11, 3.18, 4.4)   | There is a meeting scheduled for 9 <sup>th</sup> January 2018 to revise the Hoarding protocol which is being led by the Hertfordshire Fire and Rescue service. East Herts, Three Rivers, North Herts, Broxbourne, Hertsmere and Dacorum are outstanding at this time, however it is expected that all districts will have signed up to the protocol by the end of the financial year.   | A meeting took place on 9 <sup>th</sup> January 2018 where the Hoarding protocol was reviewed and revised. It was agreed that hoarding should be included within the new Self-Neglect guidance. This has been done and was signed off by the Policy and Procedures sub-group in March 2018. One final meeting of the Hoarding review group will take place to ensure consistency. This document will form part of the County wide launch of self-neglect guidance scheduled for later this year. | <b>YES</b> |
| 2.4 That at the next meeting of the HSAB an annual timeframe is agreed for a documentation review. This should include an agreed protocol for data collection reviews with Community Protection to take place each year in line with setting annual | 1. The JSNA (joint strategic needs assessment) commissioned by HSAB is due to be completed by CCSU in March 2018.<br><br>A meeting is booked 16 <sup>th</sup> January 2018 to track progress of this task; personnel are now in post in CCSU so timescales should be met.<br><br>2. Data is collected on a quarterly basis  | A meeting took place on 16 <sup>th</sup> January with CCSU staff. The JSNA is now being written and a draft copy will be available to the Board late March 2018. <i>An oral update on the outcomes of this meeting will be given at the ISSC meeting on 25 April 2018.</i><br><br>CCSU will be invited to present to the next HSAB meeting in June 2018 where the Board will be able to have an informed discussion on the   | <b>YES</b> |

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| priorities. (3.12, 3.13, 4.1)  | <p>which is then analysed by the performance sub group and findings are presented to the board on a quarterly basis for review.</p> <ul style="list-style-type: none"> <li>➤ Data collected on a quarterly basis for the Board will be reviewed annually for usefulness against priorities by the Performance sub-group. Any changes or recommendations will be presented to Board.</li> <li>➤ Deep dive audits will be commissioned by the board twice yearly as a result of identified priorities or themes as a result of the JSNA and quarterly data collection.</li> <li>➤ Additional data, which has been collated via the JSNA process with be reviewed corporately and refreshed as appropriate via the CCSU as per their new format.</li> </ul> <p>3. Eastern region ASBs (adult safeguarding boards) have agreed to meet on a quarterly basis where data will be shared and comparisons made against statistical neighbours</p> | <p>findings and identify priorities</p> <p>The performance sub-group is scheduled to review the data it collects every year. Currently the data collated is fit for purpose and as new information has now been included (health dashboard and police data), the performance group feel that this is adequate.</p> <p>The deep dive audits will be identified after the June 2018 Board as a result of the findings of the JSNA.</p> <p>The chair of the HSAB has attended a meeting with the chairs of the Eastern region boards where a protocol is being developed to share data across the region. The meeting is also looking at agreeing protocols across the region to allow consistency. This is initially regarding the ambulance safeguarding referral protocol and the safeguarding referral form.</p> <p>CCSU will include any newly identified data when the JSNA is refreshed – as per corporate guidelines.</p> <p>HSAB chair is going to attend this meeting and will share discussions with the board members and the Business Unit.</p> |            |
| 2.5 That the 2018 HSAB topic group takes place shortly after a HSAB meeting so that the members of the topic group are able to | <p>An invitation will be extended to Members to attend the September 2018 in order to prepare for October scrutiny. Once dates are confirmed they will be</p>   | <p>An invitation will be issued to members of the HSAB topic group to attend the September Board.</p>   | <b>YES</b> |

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| attend prior to undertaking scrutiny. (4.5) | communicated with scrutiny colleagues so that an appropriate date for the scrutiny can be worked into the work programme for 2018 |  |  |
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